Rivista di Sociologia del Territorio, Turismo, Tecnologia

EDITORIAL RULES

General Characteristics and Submission

Fuori Luogo offers an up-to-date overview of sociology, especially in its territorial aspects. The journal anyway is open to a variety of perspectives both theoretical and empirical, in both qualitative and quantitative research, promoting dialogue between different sociological fields and encouraging debate with other social, human and art sciences as well.

Scientific rigor

Articles proposed for publication in our Journal must show scientific rigor and a solid theoretical and methodological approach, and report significant research results, of national or international interest, also of comparative nature.

Originality

Articles proposed for publication on *Fuori Luogo* must be unpublished, not yet submitted (either in full or in their main parts) to other scientific journals, or published in other types of publications (such as encyclopedias, websites, etc.).

Double-blind peer review

The journal adopts a double-blind peer review. To ensure faster and more efficient procedures, authors are invited to submit their contribution anonymously: this means that all references to the author(s), in notes, citations and wherever they appear, must be deleted. Authors are also asked to send a separate title page, containing the title, all authors' names, affiliations and contact information of the authors. A cover letter must be sent in response to revisions required after this procedure. The journal will provides a template for writing the cover letter correctly.

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Submissions relating to a single contribution (abstract, paper, updated and revised versions of the paper) must be made using the same form through SHARE UNINA. This implies that the work:

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- ✓ A concise and informative title of the paper.
- ✓ An abstract (of up to 400 words).
- ✓ The keywords, topics, and disciplines of the article.
- ✓ The 16-digit ORCID of the author(s).

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1. Introduction
2. Theme and literature
3. Methodology
4. Results
5. Limitations of research

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When submitting your work to the platform, it is essential to fill in the metadata correctly. Please pay particular attention to the following points:

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When writing the title, use Title Case, meaning that most words should begin with a capital letter. Follow these precise rules for capitalisation based on the American English model (as used in major style guides such as APA, MLA, and the Chicago Manual of Style):

Capitalise:
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• Subordinating conjunctions (e.g., *Although, Because, If, Since, Unless, While*)
• The first word after a colon (:) or a hyphen (-) in compound titles

Do NOT Capitalise:
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• Prepositions (if they are four or fewer letters: *on, in, at, by, to, up, off, etc.*)

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• "Understanding Social Movements in the 21st Century: The Role of Online Communities"

Incorrect Examples:
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• *"The Impact Of Digital Technologies On Urban Sociology: A Comparative Study"* (incorrect: "Of" and "On" should not be capitalised)

Abstract: The abstract must be pasted into the designated field in English. While an Italian version is optional, you may also enter the English version in both fields if the paper is written in English. The same applies to other fields that allow for dual-language input.

Author Information: Ensure that all authors and contributors are listed in the correct order of publication. Additionally, indicate the corresponding author. No additions or replacements of authors will be accepted after the submission has been sent.

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Section Selection:

Choose "Articles" if the paper is being submitted in response to a call for papers or a special issue.

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Dimensions

Each article should be within a range of 6,000 to 8,000 words, including footnotes and references, excluding tables and figures. These sizes refer to papers, for interview or review sizes see below. Each table and/or figure will be considered equivalent to 300 words. Contributions containing more than 6 tables and/or figures will not be accepted. These must only provide the essential information and present the additional elements as supplementary material (see *Tables, Graphs and Images*). *Fuori Luogo* can exceptionally accept articles that exceed 8,000 words; the referees, in this case, will be required to give their opinion regarding the weight of the contribution that justifies its length. It is recommended to propose an adequate and proportionate bibliography (containing no more than sixty references) with respect to the article.

Publication times

The editorial staff of the journal undertakes to produce each issue in the shortest possible time, but it is important to consider that the publication times may differ from those of the scheduled deadlines for contingent issues that do not depend on the will of the editorial staff.

Abstracts

Each article must be accompanied by an abstract in English between 250 and 400 words in length. The abstract must not contain abbreviations that are not defined or other unspecified references.

Reviews

The minimum size for reviews is 1,000 words, the maximum is 2,000 words including spaces. Reviews can be written in English (for books published in Italian it is possible to send the review in

Italian, for other languages it is necessary to agree with the editorial staff before). For this type of contribution, it is possible to agree on a different length with the editorial staff.

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The minimum size is 2,000 words, the maximum is 3,000 words. Interviews can be written in English (for other languages it is essential to send an email to the editorial staff before). For this type of contribution, it is possible to agree on a different length with the editorial staff.

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Each article must be accompanied by 4 to 5 keywords in English, which will be used for indexing purposes.

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- Body text: Times New Roman, font size 12, justified, single-spaced.
- Size 10 for all words included in graphs/tables.
- Paper title: Times New Roman, font size 16, bold, centered.
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Decades and centuries should always be written in letters and never in numerical form, with a capital letter (e.g. "The Cinquecento" and not "Cinquecento", "Nineties" and not "90s").

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Furthermore:
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   - ✓ Always use footnotes instead of endnotes.

Tongue

Papers for Fuori Luogo must be written in English; in particular cases, submissions in other languages—ranging from the official languages used in the European Union to others—may be accepted, provided that <u>a prior agreement with the editorial board has been reached before submission</u>.

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Quotation marks (" ") should be used when the purpose is to emphasize words or concepts. Foreign terms not in common use and Latin and Greek terms should be italicized, while those in common use (i.e., "Gesellschaft") should remain Roman. Bold and underlined words are not allowed. We also ask authors to avoid, as far as possible, capital letters as a sign of respect. Leave capitalized letters only for Country, Republic, State, and the like.

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References

The list of bibliographical references should be included at the end of the article. It provides the reader with the information necessary to identify and retrieve each cited source, which must appear in the final bibliography; In the same way, every entry in the bibliography must also be present in the text. The list of bibliographic references should be listed on a new page, separate from the text of the essay, labeled with the word "References" in bold, placed centrally at the top of the page (DO NOT underline or use quotation marks for the title). The text should be double-spaced just like the rest of the essay. For more information on formatting references, see the international standard APA Publication Manual 7th Edition: http://www.apastyle.org.

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Examples of References

<u>Books:</u>

Author, A. A., & Author, B. B. (year). *Title of book* (2nd ed., E. E. Editor, Ed.). Place: Publisher Name. DOI [mandatory] or URL [if given].

Paicheler, G., & Quemin, A. (1994). *Une intolérance diffuse: rumeurs sur les origines du Sida*. Pairs: Persee.

Author, A. A. (year). Title of chapter. In E. E. Editor (Ed.), *Title of book* (pp. 3-12). Place: Publisher Name. DOI or URL [if given].

<u>Editions:</u>

Author, A. (Eds.) (year). *Volume title*. Place: Publisher Name. DOI [if given] or URL [if given].

Corbisiero, F., & Monaco, S. (Eds.) (2020). *Analysis and fight against social discrimination*. Milan: FrancoAngeli.

<u>Chapters in volumes:</u>

Author, A. (year). Chapter title. In Author, B. (Eds.), *Volume title* (pp. xx-xx). Place: Publisher.

Examples
Zeleke, W. A., Hughes, T. L., & Drozda, N. (2020). Home–school collaboration to promote mind– body health. In C. Maykel & M. A. Bray (Eds.), *Promoting mind–body health in schools: Interventions for mental health professionals* (pp. 11–26). Washington: American Psychological Association. https://doi.org/10.1037/0000157-002

Weinstock, R., Leong, G. B., & Silva, J. A. (2003). Defining forensic psychiatry: Roles and responsibilities. In R. Rosner (Eds.), *Principles and practice of forensic psychiatry* (2nd ed., pp. 7-13). Boca Raton: CRC Press.

<u>Magazine Articles:</u>
Author, A. (year). Article title. *Journal, no.*(vol.)*,* xx-xx. DOI [mandatory].

Tzatzadaki, O. (2021). Linking urban rhythms to emotions: the inevitable emergence of emotions in the covid-19 daily life's arrhythmia. *Out of place. Journal of Sociology of the Territory, Tourism, Technology*, 10(2), 127-135. https://doi.org/10.6093/2723-9608/7094

Grady, J. S., Her, M., Moreno, G., Perez, C., & Yelinek, J. (2019). Emotions in storybooks: A comparison of storybooks that represent ethnic and racial groups in the United States. *Psychology of Popular Media Culture*, *8*(3), 207–217. https://doi.org/10.1037/ppm0000185

Parenthetical quote: (Grady *et al.* , 2019)
Narrative quote: Grady *et al.* (2019)

Important. If a journal article has a DOI, include the DOI in the reference.
Always include the number of a magazine article.
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If the journal article does not have a DOI but has a URL (for example, it is from an online journal that is not part of a database), include the URL of the article at the end of the reference.

<u>Magazine article with no information:</u>

Missing volume number

Stegmeir, M. (2016). Climate change: New discipline practices promote college access.*The Journal of College Admission*, (231), 44–47.https://www.nxtbook.com/ygsreprints/NACAC/nacac_jca_spring2016/#/46

No issue number

Sanchiz, M., Chevalier, A., & Amadieu, F. (2017). How do older and young adults start searching for information? Impact of age, domain knowledge and problem complexity on the different steps of information searching. *Computers in Human Behavior*, *72*, 67–78. https://doi.org/10.1016/j.chb.2017.02.038

No page or article number

Butler, J. (2017). Where access meets multimodality: The case of ASL music videos.*Kairos: A Journal of Rhetoric, Technology, and Pedagogy*,*21*(1).http://technorhetoric.net/21.1/topoi/butler/index.html

Parenthetical quotes: (Butler, 2017; Sanchiz *et al.* , 2017; Stegmeir, 2016) **Narrative quotes**: Butler (2017), Sanchiz *et al.* (2017) and Stegmeir (2016)

If the journal does not use volume numbers, issues, and/or articles or pages, omit the missing items from the reference. If volume, number, and/or item or page numbers have not yet been assigned, use the formula [in print].

Entries in encyclopedia or dictionary:

If the publisher is known, the format is the standard of [*book edited by*]; Otherwise, the title of the encyclopedia is written in italics substituting the author/editor's name.

Sheehy, N., Chapman, A.J., & Conroy, W. (Eds.). (1997). *Biographical dictionary of psychology*. London: Routledge. *The American college dictionary*. (1962). New York: Random House.

When citing a single entry in a dictionary or encyclopedia, if the entry is signed, use the following format:

Corbisiero, F., & Minervini, D. (2016). Environmental Policies: overview of concept and impacts. In *The sage international Encyclopedia of travel and tourism* (pp. 432-435). London: Sage Publishing.

If the entry is not signed, the title of the entry replaces the author's name:

Multiculturalism (2002). In *Dictionary of Bioethics* (1st ed., p. 125). Bari: Laterza.

Data sets

Author, A. A., & Author, B. B. OR Name of Group. (year or year range). Title of data set (Version #) [Data set OR Unpublished raw data]. Publisher Name or Source. DOI or URL

National Center for Education Statistics. (2016). Fast Response Survey System (FRSS): Teachers' use of educational technology in U.S. public schools, 2009 (ICPSR 35531; Version V3)

Online content and media and artistic works
Specify at the end of the reference the date of the last access to the source in brackets. For example: (last access 4 November 2020).
Webpages and websites

Author, A. (Year, Month, Day). *Title of article*. Site name. URL (last access date)

Amramova, N. (2019, January 3). *The secret to a long, happy, healthy life?* Think age-positive. CNN.

Webpages on an organizational website
World Health Organization. (2018, March). Questions and answers on immunization and vaccine safety.
https://www.who.int/features/qa/84/en/
Film or video
Forman, M. (Director). (1975). *One flew over the cuckoo's nest* [Film]. United Artists.

TV series episode or webisode
Barris, K. (Writer & Director). (2017, January 11). Lemons (Season 3, Episode 12) [TV series episode]. In K. Barris, J. Groff, A. Anderson, E. B. Dobbins, L. Fishburne, & H. Sugland (Executive Producers), Black Wilmore Films; Artists First; Cinema Gypsy Productions; ABC Studios.

Video Streaming
University of Oxford. (2018, December 6). How do geckos walk on water? [Video]. YouTube.
https://www.youtube.com/watch?v=qm1xGfOZJc8

Podcast episode
Glass, I. (Host). (2011, August 12). Amusement park (No. 443) [Audio podcast episode]. In This American life. WBEZ Chicago. https://www.thisamericanlife.org/radio-archives/episode/443/amusement

Artwork on a museum website
Wood, G. (1930). American gothic [Painting]. Art Institute of Chicago, Chicago, IL, United States.
https://www.artic.edu/aic/collections/artwork/6565

Infographic

Rossman, J., & Palmer, R. (2015). Sorting through our space junk [Infographic]. World Science Festival.
https://www.worldsciencefestival.com/2015/11/space-junk-infographic/

Map
Cable, D. (2013). The racial dot map [Map]. University of Virginia, Weldon Cooper Center for Public Service.
https://demographics.coopercenter.org/Racial-Dot-Map

Photograph
McCurry, S. (1985). Afghan girl [Photograph]. National Geographic.
https://www.nationageographic.com/magazine/national-geographic-magazine-50-years-ofcovers/#/ngm_1985-jun-714.jpg

Tweet
Badlands National Park [@BadlandsNPS]. (2018, February 26). Biologists have identified more than 400 different plant species growing in @BadlandsNPS ##biodiversity [Tweet]. Twitter.
https://twitter.com/BadlandsNPS/status/968196500412133379

Facebook post
National Institute of Mental Health. (2018, November 28). Suicide affects all ages, genders, races, and ethnicities. Check out these 5 Action Steps for Helping Someone in Emotional Pain [Infographic]. Facebook.
http://bit.ly/321Qstq

Online forum post
National Aeronautics and Space Administration [NASA]. (2018, September 12). I'm NASA astronaut Scott Tingle. Ask me anything about adjusting to being back on Earth after my first spaceflight! [Online forum post].

Reddit.
https://www.reddit.com/r/IAmA/comments/9fagqy/im_nasa_astronaut_scott_tingle_ask_me_anything/

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